

# Minutes of the Borough Council Zelienople, PA

10/14/2024

7:30 PM

Council-Regular

MasterID: 779

The October 14, 2024, Council Meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Mary Hess in the Council Chambers located at 111 W. New Castle St., Zelienople, PA 16063. This meeting was held in an in-person environment as well as remotely through WebEx technology to allow for offsite participation. It still complied with all rules of advertisement and the public had access to the meeting and was able to participate. In-person attendants were Council Members Mary Hess, Andrew Mathew III, Doug Foyle, Steve Schoppe, Spencer Mathew, Dan Fritch, Gregg Semel, and Mayor Thomas Oliverio.

Borough Manager Andrew Spencer, Police Chief James Miller, Borough Solicitor Bonnie Brimmeier, and Borough Engineer Tom Thompson were also in attendance.

## **PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by Mayor Oliverio.

## **VISITORS:**

In Person: Donna Statzer

Others were in attendance, but they did not identify themselves

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## **PUBLIC COMMENT:**

A 15-year service award was presented to Officer Mike Kopp.

The 2023 Volunteer of the Year Award was presented to Phil Lope.

Donna Statzer commented on needing help with pedestrian crossing during the fall festival.

## **CONSENT AGENDA:**

A motion was made by Mr. Mathew, seconded by Mr. Foyle, to approve:

- Minutes of September 30, 2024 Council Meeting
- Transfer of Funds, \$538,000 from the Electric Fund to the General Fund, if needed.
- Transfer of Funds, \$20,000 from the General Fund to the Park Fun, if needed.

Motion carried 7-0.

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## **NEW BUSINESS:**

### **BILLS TO BE PAID**

A motion was made by Mr. Spencer Mathew, seconded by Mr. Fritch, to accept the "bills to be paid report" for October 14, 2024 totaling \$1,087,238.94.

Motion carried 7-0.

### **CONSIDER SPECIAL EVENT PERMIT APPLICATION– WREATHS ACROSS AMERICA**

A motion was made by Mr. Mathew, seconded by Mr. Schoppe, to approve the Special Event Permit Application – Wreaths Across America to be held on Saturday, December 14, 2024 at 12:00 PM at the Zelienople Cemetery provided that the responsible party noted in the application coordinate communications with and be responsive to the Chief of Police and Public Works Director as needed and comply with the Borough of Zelienople's Special Event Rules, Code of Ordinances Chapter 174, Special Events and Alcoholic Beverages, Parades & Public Gatherings & all applicable Federal, State, and Local laws.

Motion carried 7-0

### **CONSIDER SPECIAL EVENT PERMIT APPLICATION– GET FIT FAMILIES REINDEER RACE**

A motion was made by Mr. Semel, seconded by Mr. Schoppe, to approve the Special Event Permit Application – Get Fit Families Reindeer Race to be held to be held on December 21, 2024 from 9:00 am to 10:30 am at the Zelienople Community Park provided that the responsible party noted in the application coordinate communications with and be responsive to the Chief of Police and Public Works Director as needed and comply with the Borough of Zelienople's Special Event Rules, Code of Ordinances Chapter 174, Special Events and Alcoholic Beverages, Parades & Public Gatherings & all applicable Federal, State, and Local laws with the following conditions:

- It is their responsibility to coordinate the event with the Borough Street Department and all Emergency Services for safety concerns, no later than Monday prior to the event.
- Responsible party is liable for the return of any Borough owned cones, barricades, signs, etc. and must sign a release form for the use of such borough owned property.
- Any signs must be small and not block views of traffic on any intersections. The sponsor must gain permission from all property owners to place these signs. They must also be removed as soon as the race is completed.
- They ensure that the area is cleaned of any trash and debris when the event is completed.
- Streets are not to be marked with paint of any kind.
- A Certificate of Insurance must be provided.

Motion carried 7-0.

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# Minutes of the Borough Council

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Council-Regular

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### **CONSIDERATION OF RESOLUTION #530-24, A RESOLUTION FOR THE DISTRIBUTION OF STATE AID FOR MUNICIPAL PENSION FUNDS**

A motion was made by Mr. Mathew, seconded by Mr. Spencer Mathew, to approve Proposed Resolution #530-24, a Resolution for the distribution of state aid for municipal pension funds in the amount of \$140,418.80.

The Commonwealth of Pennsylvania, under Act 205 of 1985, allocates a yearly amount to be given to municipalities with municipal pension programs and termed "State Aid". This year the Borough received \$140,418.80. The distribution of the State Aid will be made to each pension plan (Police & Non-Uniformed) based upon the unit value calculations. The Borough receives 2 unit values for each officer in the Police Pension Plan and 1 unit value for each employee in the Non-Uniformed Plan. The unit value for this year's state aid is \$3795.10 / unit. The Police Plan is credited for 18 units (9 employees) and the Non-Uniformed Plan received credit for 19 units (19 employees). The unit calculations are based upon 2023 employment information. The distribution of the aid as such would allocate \$68,311.90 to the Police Pension Plan and \$72,106.90 to the Non-Uniformed Plan.

A full and true copy of Resolution #530-24 can be found in the Resolution Book.

  
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Borough Manager

Motion carried 7-0.

### **CONSIDER AMENDMENT #1 TO SUBRECIPIENT AGREEMENT – MUNICIPAL INFRASTRUCTURE PLAN GRANT FUNDS**

A motion was made by Mr. Schoppe, seconded by Mr. Fritch, to approve Amendment #1 to Subrecipient Agreement between Butler County and the Borough of Zelienople for an additional \$75,000 in municipal infrastructure plan grant funds.

The Borough had previously participated and received Federal grant funds through the Butler County Municipal Infrastructure Plan for stormwater related projects; the fire station stormwater project and the stormwater study. Due to unmarked facilities, there were increased costs related to the fire station stormwater project. However, we were notified that there were limited funds still available in this program and so these cost overruns as well as the project that was not funded initially were resubmitted to the county for funding consideration from the limited funds still available. The Borough was awarded an additional \$75,000.

Motion carried 7-0.

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## **CONSIDER GRANT APPLICATION TO THE MAIN STREET MATTERS PROGRAM THROUGH THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT**

A motion was made by Mr. Semel, seconded by Mr. Spencer Mathew, to approve the Main Street Matters Program through the Pennsylvania Department of Community and Economic Development (DCED) for the Four Corners Park portion of the Main Street Revitalization.

The Borough had previously applied for a Local Share Account Statewide Program (LSA) grant for the Four Corners Park portion of Main Street with anticipation that we would receive word of a funding award by September of 2024. Unfortunately, there has not been an announcement of an award. In light of this, there is another grant opportunity through the newly created Main Street Matters Program through the Shapiro Administration. If received, the funding for this grant could be used in place of LSA for streetscape improvements for the Four Corners Park portion of Main St. The deadline for the application is November 15<sup>th</sup> and the grant does require a 50% match.

Motion carried: 7-0.

## **CONSIDERATION FOR ESTIMATE 3 TO THE CONSTRUCTION CONTRACT FOR THE STORMWATER IMPROVEMENTS PROJECT**

A motion was made by Mr. Mathew, seconded by Mr. Foyle, to approve Brex Enterprises Estimate No. 3 in the amount of \$61,518.63 for the Stormwater Improvements Project. The work has been completed and we will request reimbursement from the Butler County Infrastructure Program grant once paid by the Borough.

Motion carried: 7-0.

## **CONSIDERATION FOR PIATT COMPANIES RELEASE NO. 1 OF THEIR FINANCIAL GUARANTEE FOR GLADE RUN VILLAGE RESIDENTIAL DEVELOPMENT PHASES 1 & 2**

A motion was made by Mr. Mathew, seconded by Mr. Semel, to approve Piatt Companies release No. 1 of their financial guarantee in the amount of \$905,723.38 for Glade Run Village Residential Development Phases 1 and 2.

Piatt Companies has submitted their first request for release for materials installed on the Glade Run Village Residential Development. Gannett Fleming has reviewed this request and confirmed that the materials have been installed.

Motion carried: 7-0.

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**Minutes of the Borough Council**  
**Zelienople, PA**  
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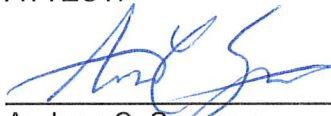
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**OTHER BUSINESS:**

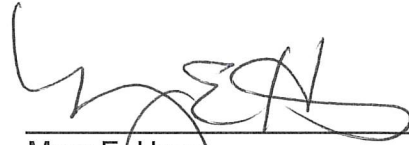
None

Being no further business, President Hess closed the meeting at 8:01 PM.

ATTEST:



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Andrew C. Spencer  
Borough Manager



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Mary E. Hess  
Council President

Approved by me on this 28<sup>th</sup> day of October 2024.



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Thomas M. Oliverio  
Mayor